



Build Green, Live Green!

CIN:U45200BR2008SGC013513

## BIHAR STATE BUILDING CONSTRUCTION CORPORATION LTD.

An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Company

A Government of Bihar Undertaking

Website: [www.bsbcl.bih.nic.in](http://www.bsbcl.bih.nic.in)

### “EXPRESSION OF INTEREST FOR SELECTION OF CA FIRM ”

Bihar State Building Construction Corporation Ltd, Patna invites Expression of Interest from reputed and registered CA firm for providing services of 04(four) nos. of competent accountant. Interested firms/ agencies may participate in the bidding process by sending his Proposals in a single big size envelope containing two envelope one “Technical Bid” and second for “Financial Bid” duly sealed and super scribed as “EOI for Selection Of CA Firm” addressed to **Chief General Manager, Bihar State Building Construction Corporation Ltd, Hospital Road, Shastri Nagar ,Patna- 800023**. The sealed tender(s)/Proposal(s) should reach the office on or before 26.05.2017 by 01.00 p.m. through Courier/Registered Post/Speed Post/hand to hand only. Conditional proposals or proposals received after the due date and time shall not be entertained in any circumstances. Technical part of this EOI will be opened on the same day i.e. 26.05.2017 at 01.30 p.m. by the competent officer of BSBCL. Other relevant details regarding this EOI are available on our official website [www.bsbcl.bih.nic.in](http://www.bsbcl.bih.nic.in). Any information/modification/ corrigendum regarding this tender/EOI will be flash/publish through official website only.

#### 1. Proposed Assignment:

In order to support to Financial Management & Accounts division, Bihar State Building Construction Corporation is requires services of 4 Nos. full time accountants at Head Office and Patna division office.

#### 2. Eligibility Criteria for Bidders

The Chartered Accountant Firm/entity is eligible for the bidding process must satisfy the following eligible criteria:

1	Firm should be registered with The Institute of Chartered Accountants of India (ICAI)
2	Firm should be empanelled with Comptroller and Auditor General of India (C&AG) of India
3	Firm/entity should have Permanent Account Number (PAN number) and Service Tax Registration
4	Head Office/Branch office of the firm/entity should be in Bihar
5	The Firm/entity should have been in operation for at last 5 years after its registration;
6	The Firm/entity should have experience in handling accounting and financial management services of at least 3 Public Sector Undertakings of Government Organization

7	Firm/entity Should not be declared blacklisted by any Institution
Supporting Documents like Audited Financial Statements, Self Declaration should be submitted by the firm/entity for each condition as mentioned above. In the absence of supporting proposal can be rejected without any information.	

### 3. Time Period:

The Chartered Accountant firm/Entity will be required to provide the desired services for a period of 3 months on initial stage and it can be extended up to one year (if needed) by the corporation if services is found satisfactory.

### 4. Team Deployment

The agency is required to provide qualified and dedicated staff to handle the entire accounting and financial management services at BSBCCL. The required profile of the key professionals and their desired experience are given below

Position	No	Experience	Location
Accountant	4 Nos.	Should be attest B.Com qualified and having 3 years experience of working with government organization PSU Should be familiar with MS-Word, Excel and Tally	Head Office and Patna Divisional Office

- i. In addition to the qualification criteria provided above, staff should also be well versed in English and Hindi languages.
- ii. The team shall be deployed on full time basis and the office timing, list of holidays, shall be as per BSBCCL's terms and conditions.
- iii. Accountants can be increase and decreased as per the requirement of the corporation.

### 5. Payment Schedule

The Firm/Entity shall be paid a consolidated Monthly Fees as per monthly attendance of team members appointed at corporation.

Any additional expenses incurred for the activities/travel performed by the team members on official duty, incurred as per BSBCCL rules and duly certified by the BSBCCL, shall be reimbursed.

### 6. Submission of Proposal

Last date for proposal submission is 26.05.2017 till 01:00 P.M. Quoted rate should be inclusive of all taxes.

General Manager (Administration)

*M. Mishra*  
17/5/17  
(Mithilesh Kumar Mishra)

Bihar State Building Construction Corporation Ltd.