

BIHAR STATE BUILDING CONSTRUCTION CORPORATION LTD.

An ISO 9001:2008, 14001:2004&OHSAS 18001:2007 Certified Company

A Government of Bihar Undertaking

Website: www.bsbcccl.bih.nic.in

Build Green, Live Green!
V:U45200BR2008SGC013513

“SHORT TERM NOTICE INVITING QUOTATION FOR EVENT MANAGEMENT SERVICES”

Bihar State Building Construction Corporation Ltd, Patna invites sealed quotation under two bid systems from registered firms/agencies for providing Event Management Services on the occasion of BSBCCL foundation day. Interested firms/ agencies may participate in the bidding process by sending his tender/Proposals in a single big size envelope containing two envelope one “Technical Bid” and second for “Financial Bid” duly sealed and super scribed as “SHORT TERM NOTICE INVITING QUOTATION FOR EVENT MANAGEMENT SERVICES” addressed to **Chief General Manager, Bihar State Building Construction Corporation Ltd, Hospital Road, ShastriNagar ,Patna- 800023**. The sealed tender(s)/Proposal(s) should reach the office on or before 07.10.2016 by 02.30 p.m. through Courier/Registered Post/Speed Post/hand to hand only. Conditional tender/incomplete tender or tenders received after the due time and date shall not be entertained in any circumstances. Technical part of this tender will be opened on the same day i.e. 07.10.2016 at 03.00 p.m. by the competent officer of BSBCCL.

LIST OF ITEMS/WORK:

Sr.No.	PARTICULARS	Qty.	Unit Rate	Total Amount (in Rs.)
	STALLS:			
1	Semi-fabricated stalls with table & 2 Dunlap chairs. [unit: each]	20		
2	Flex with fitting (9.5x8) for Stalls inner wall 60x(9.5x8)= 4,560 sq ft. [unit: per sft]	60		
3	Flex with fitting (10x8) for Stalls outer wall 6x(10x8)= 480 sq ft. [unit: per sft]	6		
4	Flex with iron framing & fitting (Size= 10x2) for Stall top/fascia/label 20x(10x2)= 400 sq ft. [unit: per sft]	20		
5	Flex with iron framing & fitting (Size= 2x7) for Stall pillar 20x(2x7)= 540 sq ft. [unit: per sft]	20		
6	Flex with fitting (Logo on stall tables, 3x2) 4x(3x2)= 24 sq ft. [unit: per sft]	20		
7	Waterproof pandal with walling, fascia, border for stalls in open field (size= 15x80)= 1200sft. [unit: per sft]	1		
	STANDEE:			
8	Flex with framing & stand (Stage wings, size: 5x8) 2x(5x8)= 80 sq ft. [unit: per sft]	2		
9	Flex with framing & stand (Logo board, Welcome, schedule, etc, size: 3x6) 20x(3x6)= 360 sq ft. [unit: per sft]	20		
10	Flex with framing (size: 8x8) for both glass entrance 2x(8x8)= 128 sq ft. [unit: per sft]	2		
	STAGE DECOR:			
11	White towels for Dais chairs, podium. [unit: each]	11		
12	Small towels for CM hand rest & podium. [unit: each]	4		
13	Deep stand with ghee, kapoor, candles, 3 trays, etc. [unit: complete job].	1		
14	Venal sheet with sunboard for podium (size: 1x3). [unit: complete job]	1		

Tm

	FLOWER DECOR:			
15	Main entrance, podium, dias, lower fascia/garden, Silapat, 10 bouquets for guests and 2 Big Bouquet for CM & Dy.CM [unit: complete job]	1		
	CARPETING:			
16	Main entrance/passage carpet, outside pandal and passage 2,500 sq ft. [unit: per sft]	1		
	Chairs for Green Room, VIP room, etc.			
17	High back Dunlap cushion chairs with white cover. [unit: each]	50		
18	VOLUNTEERS: Girls in RED/BLUE Saari for bouquets/memento distribution. [unit: each]	6		
19	PHOTOGRAPHY & VIDEOGRAPHY with 1 album containing 100 photos (size: 5x7) & HD rendered video with DVD. [unit: complete job]	1 1		
20	SOUND SYSTEM: Speakers, woofers, mixture machine, 2 cordless mike, 2 podium mike, 1 podium lamp, Mainline board, 1 operator, etc. [unit: complete job]	1		
21	GENSET: Soundproof 65 KVA with operator& Diesel. [unit: each]	1		
22	INVITATION CARDS with envelope / ID CARDS with Cover and ribbons. [unit: each]	300		
23	Star flex with box framing for Silapat (size: 5x12) with Remote Curtain System.	03		

Eligibility Criteria:-

Bids in one big envelope marked as “**BIDS FOR EVENT MANAGEMENT SERVICES**” containing two separate sealed envelope:

1. Envelope ‘A’ marked with “Technical Bid for Event Management Services”
2. Envelope ‘B’ marked with “ Financial Bid for Event Management Services”

Interested bidders must enclose the following credentials in the **Technical Bid**

Marked as Envelope ‘A’

1. Copy of Vat Registration Certificate issued by the concerned Commercial Tax Dept.&up to date Sales tax clearance certificate.
2. Copy of Pan Card.
3. Copy of Service Tax Registration certificate.
4. Bidder must have Annual turnover of Rs. 50.00 lakhs (Rs. Fifty Lakh) only in any one year during last three years (F/Y 2014-15, 2013-14, 2012-13 or F/Y 2015-16, 2014-15, 2013-14). In support of this Balance sheet and P&L A/c must be attached.

Tm

5. Bidder must have an experience of organizing Govt./Semi govt. events. In support of this minimum 03(three) nos. of work order (issued by Govt./Semi Govt. organization) required to attached.
6. Non- Refundable Demand Draft of Rs. 5,000/-(Rs Five Thousand) only in favour of Managing Director, Bihar State Building Construction Corporation Ltd, payable at Patna.
7. The bidder shall furnish a currently issued (in original, after the date of issuing this tender) notarized affidavit of non-blacklisting (by any Govt. / Private institution) certificate containing a declaration to the effect of non-pendency of vigilance/CBI/CID/Police case against it (firm/owner).

Financial Bid , marked as Envelope 'B'

Financial bid should be given in the format marked as Technical Specifications containing item required for purchase.

Terms & Conditions:

1. Rates quoted must be inclusive of all taxes, carriage charges, installation etc.
2. All statutory deductions viz. T.D.S., VAT etc shall be deducted as per prescribed rates & rules on the payable amount if applicable.
3. The Court of Patna Town will have exclusive jurisdiction to adjudicate any dispute arising under or in connection with this tender.
4. Quantity and work mentioned in tender paper may increase or decrease as per actual requirement.
5. Lowest 1 will be decided on collectively basis, i.e. price quoted for all item will be taken together.
6. If concerned L1 is unable to supply the material then chance can be given to other technically pass bidder at L1 price.
7. All work will be done as per the direction of officer-in-charge.
8. If any discrepancy found during any work then suitable amount can be deducted from bill.


07.09.16
Chief General Manager

Bihar State Building Construction Corporation Ltd.