



Build Green, Live Green!  
CIN:U45200BR2008SGC013513

# बिहार राज्य भवन निर्माण निगम लिमिटेड

An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Company

(बिहार सरकार का एक उपक्रम)

वेबसाइट: www.bsbcl.bih.nic.in

## BIHAR STATE BUILDING CONSTRUCTION CORPORATION LTD.

An ISO 9001:2008, 14001:2004 & OHSAS 18001:2007 Certified Company

(A Government of Bihar Undertaking)

Website: www.bsbcl.bih.nic.in

Ref No. - BSBCL - 070/2014 (प्रशासन) - 1099 - 2 1099 दिनांक - 24/4/17

### Recruitment Notice 02/2017

Bihar State Building Construction Corporation Limited has been established as a Govt. of Bihar Undertaking to boost the pace of infrastructural development, especially in the Building sector of the State. It's registered Head office is located at Patna. It has been established to implement and accelerate the Building Infrastructure Projects in the state of Bihar.

Bihar State Building Construction Corporation Limited, Patna invites application for the post of Company Secretary on Contract basis.

Sl. No	Post Name	Vacancy (Maximum)	Category	Minimum Qualification	Emolument (Monthly)	Experience	Age Limit on 01.04.2017	Location
1	2	3	4	5	6	7	8	9
1	Company Secretary	01 (Contract)	Gen-01	Member of the Institute of Company Secretaries of India	₹ 55,000 Consolidated (For Contract)	At least 5 years of experience related to Company Affairs.	59	Patna (HQ)

#### **General Condition:**

1. The recruitment will be on contract basis for a period of one year at a time which may be renewed every year based on satisfactory performance & conduct at the discretion of the Corporation.
2. Reservation policy will be followed as per Government of Bihar rules.
3. If educational qualification, experience certificate, age-proof certificate, residential certificate, cast certificate etc. are found false/invalid or fake then not only their contract will be terminated but criminal case will also be made against them. The consolidated pay and all allowances made during such period to them shall have to be reimbursed.
4. The candidates recruited on contract basis will not be treated as Govt. employee. After the recruitment, they will not be entitled for the regularization of govt. service.
5. No person shall be eligible for apply/appointment, who has previously been dismissed, removed or compulsorily retired from the service of the Corporation or from a department of the Central Government or any State Government or from any Public sector undertaking.
6. No person shall be eligible for apply/appointment who has been convicted in a court of law for any offence involving moral turpitude. A person against whom criminal cases are going in a court of law shall also not be eligible for appointment.
7. Non-refundable Application fees is Rs. 500/- for applicants under General category, Rs. 350/- for BC/EBC and Rs. 250/- for SC candidates.
8. Application fee in the shape of Bank Demand Draft favouring ' Bihar State Building Construction Corporation Ltd.' payable at Patna should be sent along with application.
9. No application will be accepted without submission of application fee.
10. Only shortlisted candidates will be called for written test/ interview. Selection for post of Company Secretary will be based on written test and interview.



11. Any changes/updating/modification regarding this recruitment notice will be flash/publish only through official website of Corporation [www.bsbcccl.bih.nic.in](http://www.bsbcccl.bih.nic.in).
12. Application in the prescribed format and complete in all respect must be sent to **Managing Director, Bihar State Building Construction Corporation Ltd, HOSPITAL ROAD, SHASTRI NAGAR, PATNA-800023** containing duly signed Bio-Data, bank draft, self-attested photocopies of all certificate and testimonials in sealed envelope only through speed/registered post/ by hand so as to reach the above address on or before **13.05.2017** at 4 pm.
13. The name of the post applied for must be mentioned on the top of the envelope.
14. Applications received in other than the prescribed format/mode or incomplete in any respect or without the demand draft will summarily be rejected. Any disputes will be subject to the Patna Jurisdiction only.
15. No TA/DA will be given for attending the written examination /interview for any position.
16. The corporation reserves the right to **cancel** any or all the positions mentioned above without assigning any reason and no claims will be admissible against it.
17. The ToR, qualifications of above positions and application forms are available on the website ([www.bsbcccl.bih.nic.in](http://www.bsbcccl.bih.nic.in)).

**Last date of submission of form along with fee is 13.05.2017 at 4 pm.**

  
(Chief General Manager)

-cum-

Chairman, Selection Committee,  
Bihar State Building Construction Corporation Ltd.  
Patna

APPLICATION FORM FOR EMPLOYMENT IN BSBCL ON CONTRACTUAL BASIS

Affix your recent passport size photograph here

POST APPLIED FOR :

1. NAME (IN CAPITALS)

2. FATHER'S /HUSBAND'S NAME

3. GENDER  M  F

4. DATE OF BIRTH DD MM YYYY

5. AGE (AS ON 01.04.2017) Y M

6. Indicate the category you belong to:  
GEN / SC/ST/BC/EBC/BC Female/ EBC Female

7. Details of Demand draft:

Bank Name & Branch	D.D. No.	Date of Issue	Amount

8. DOMICILE STATE: \_\_\_\_\_

9 ADDRESS & CONTACT DETIALS:

MAILING ADDRESS	PERMANENT ADDRESS	FULL ADDRESS OF PRESENT EMPLOYER IF EMPLOYEED
PIN CODE NO:	PIN CODE NO:	PIN CODE NO:

