



बिहार राज्य भवन निर्माण निगम लिमिटेड

(बिहार सरकार का एक उपक्रम)

निबंधित कार्यालय : अस्पताल मार्ग शास्त्रीनगर, पटना-800023

BIHAR STATE BUILDING CONSTRUCTION CORPORATION LTD.

(A Government of Bihar Undertaking)

Letter No. BSBCCL-CGM-2-16/2012 419

Date:- 02/05/2013

OFFICE-ORDER- 09

Subject:- Work allocation amongst the officer and staff of B.S.B.C.C.L, Patna-regarding

In suppression of earlier office-order no. 06, dated- 26.12.2012, the work assigned amongst officers and staffs working under B.S.B.C.C.L. Patna are tableted as follows:-

Sl. No.	Name of Officer/Staff	Designation	Work Assigned	Reporting Authority
(1)	(2)	(3)	(4)	(5)
Headquarter				
1.	Sri K.K. Jha	G.M (Fin. & Admin.)	All Financial and administrative Matters.	M.D.
2.	Sri Sureshwar Sharma	G.M (H.Q)	(i) All types of tender work of project till awarded. (ii) To prepare the monthly progress report. (iii) To conduct the meeting with all PIU and contractor's. (iv) Inter departmental review meetings.	C.G.M./M.D.
3.	Sri K.K. Prasad	G.M (North)	All kinds of supervision and of recommendation for payment /allotment of all north wing project.	C.G.M./M.D.
4.	Sri K.K. Jha	G.M (South)	All kinds of supervision and of recommendation for payment /allotment of all south wing project.	C.G.M./M.D.
5.	Sri Jitendra Kumar Singh	C.S.	All matters relating to Company affairs All matters relating legal affairs.	M.D/G.M(Adm)
6.	Sri Tapeswar Pd. Sah	D.G.M. (Finance & Administration)	All matters relating to finance and administration.	G.M. (Fin. & Adm.)
7.	Vacant	Project Manager	All Matters relating to project issues.	G.M (H.Q) / GM(Adm.)
8.	Sri Ram Babu Prasad	A.G.M. (N)	All matters related to North Bihar.	G.M (N)
9.	Sri Ajay Prasad	A.G.M. (S)	All matters related to South Bihar.	G.M (S)
10.	Sri Pavitra Paswan	A.G.M. (El.)	All matters relating to electrical works.	GM (N) / GM (S) / GM (HQ)

Fax No :- 0612-2284861
E-mail ID :- bsbccl.patna@yahoo.com

11.	Sri Jitendra Kumar	J.E	All matters relating to Headquarter.	Project Manager / G.M. (HQ.)
			All matters relating to electrical work for Patna & Gaya PIU.	AGM (El.) / GM (S)
12.	Sri Sanjiv Kumar Sinha	J.E (El.)	All matters related to electrical work whole Bihar except Patna & Gaya PIU.	G.M. (HQ.) / GM (N) / GM (S)
13.	13.1 Sri Ajay Panday	Cashier (H.Q)	All accounts related work.	D.G.M (Admn.)
	13.2 Sri Sashikant Sharma			
14.	Sri Sashikant Sharma	Cashier (H.Q)	Incharge House Keeping	D.G.M (Admn.)
15.	15.1 Sri Ranjan kumar Sinha	P.A.	All Secretarial work	M.D's Office
	15.2 Sri Ramanuj Prasad	Steno		
	15.3 Sri Brind kumar	Peon		
	15.4 Sri Rajesh Kr Mehta	Peon		
16.	Sri Sanjeev Kumar	D.E.O.	All Secretarial assistance	G.M (H.Q)
17.	Sri Aman Kumar Choudhary	D.E.O.	All Secretarial assistance	G.M. (Fin.) & IT Manager
18.	Sri Ashok Kumar Gupta	D.E.O.	All Secretarial assistance	DGM (Fin./Admn.)
19.	Sri Rajan Kumar Choudhary	Auto Cad Operator	Drawing work related to Auto Cad.	AGM (N)
20.	Sri Sushil Kumar Purbey	Draftsman	Custodian of all drawing.	AGM (N)
21.	Sri Santosh Kumar Lal	Peon	Issue, dispatch and all outer work.	G.M (F)
22.	Sri Birendra Kumar	Peon	Head quarter related work.	G.M (H.Q)& GM (N)
23.	Sri Sanoj Kumar	Peon	Housekeeping & Head quarter work.	I/C House keeping
Sl. No.	Name of officer/staff	Designation	Work Assigned	Reporting Authority
Regional office				
24.	24.1 Sri Binod Kr Jha - (Patna)	D.G.M.	All work within his/her territorial jurisdiction.	Concerned G.M.
	24.2 Sri Raghunandan Sharan- (Gaya)			
	24.3 Sri Mithilesh Kr Mishra- (Munger & Bhagalpur)			
	24.4 Sri Ramdaylu Yadav- (Saran & Muzaffarpur)			
	24.5 Sri Ram Chandra Mandal- (Purnia & Saharsa)			
	24.6 Sri Mithileshwar Jha- (Darbhanga)			

5.	Sri Suresh Prajapati, A.E. (BCD) MOTIHARI	A.G.M.	For all work allotted in district namely Motihari, Betia, Seohar	D.G.M. (Muzaffarpur)
26.	Md Anbar Hussain Ansari, A.E. (BCD) Banka	A.G.M.	For all work allotted in district Banka	D.G.M. (Bhagalpur)
27.	Sri Rajesh Kumar A.E. (Central B.C.D) Patna	A.G.M.	For all work allotted in district Patna	D.G.M. (Patna)
28.	Sri Arvind Kumar Singh, A.E. (BCD) Bikramgung, Rohtash	A.G.M.	For all work allotted in district namely Rohtas, Kaimur, Bhojpur & Buxer	D.G.M. (Patna)
29.	Sri Ravi Chandra, A.E. (B.C.D) Gaya.	A.G.M.	For all work allotted in district Gaya	D.G.M. (Gaya)
30.	Sri Ashok Kumar Panday, E.O. (B.C.D) Samastipur.	A.G.M.	For all work allotted in district Samastipur	D.G.M. (Darbhanga)
31.	Sri Sudheer Shekar	A.G.M.	For all work allotted in district Saran and other districts as directed by DGM.	D.G.M. (Saran)
32.	Sri Shivji Singh	A.G.M.	For all work allotted in district Saharsa and other districts as directed by DGM.	DGM(Saharsa)
33.	Sri Munendra Kumar	A.G.M.	For all work allotted in district Munger & Bhagalpur	DGM (Munger & Bhagalpur)
34.	Sri Shivanand	A.G.M.	For Agriculture college, Kishanganj & Headquarter level.	DGM (Patna)
35.	Sri Manish Kumar	J.E.	For all works allotted by concerned DGM	D.G.M. (Munger)
36.	Sri Mithilesh Kumar Singh	J.E.	For all works allotted by concerned DGM	D.G.M. (Muzaffarpur)
37.	Sri Manoranjan Kumar	J.E.	For all works allotted by concerned DGM	D.G.M. (Muzaffarpur)
38.	Sri Atul Kumar	J.E.	For all works allotted by concerned DGM	D.G.M. (Saran)
39.	Sri Rajiv Kumar	J.E.	For all works allotted by concerned DGM	D.G.M. (Saharsa)
40.	Sri Shibli	J.E.	For all works allotted by concerned DGM	D.G.M. (Gaya)
41.	Sri Mahesh Kumar Sinha	J.E.	For all works allotted by concerned DGM	D.G.M. (Patna)
42.	Sri Sujeet Kumar	J.E.	For all works allotted by concerned DGM	D.G.M. (Bhagalpur)
43.	Sri Birendra Prasad (J.E. Bikramgang, BCD)	J.E.	For all works allotted for Rostas district	D.G.M (Patna)
44.	Sri Subodh Pandit (J.E. Kaimur, BCD)	J.E.	For all works allotted for Kaimur district	D.G.M (Patna)
45.	Sri SatyaNarayan Jha. (J.E. Munger, BCD)	J.E.	For all works allotted for Munger district	D.G.M (Munger)
46.	Sri Sachindra Kumar (J.E. Darbhanga, BCD)	J.E.	For all works allotted for Darbhanga district	D.G.M (Dharbhanga)
47.	Sri Chottak Ram (J.E. Samastipur, BCD)	J.E.	For all works allotted for Samastipur district	D.G.M (Dharbhanga)
48.	Sri Kishor Kumar (J.E. Advance planning, BCD)	J.E.	For all works allotted for Muzaffarpur district	D.G.M (Muzzaffarpur)

	Sri Ram Bahadur Singh	Accountant cum Cashier	For Accounts matter.	DGM (Patna)
50.	Sri Ram Sewak Prasad	Accountant cum Cashier	For Accounts matter.	DGM (Saharsa)
51.	Sri Ashwani Kumar Sinha	Accountant cum Cashier	For Accounts matter.	DGM (Muzaffarpur)
52.	Sri Paras Kumar	Accountant cum Cashier	For Accounts matter.	DGM (Darbhanga)
53.	Md. Shah Nawaz Alam	Accountant cum Cashier	For Accounts matter.	DGM (Munger)

2. Mr. Jitendra Kumar, ^{Singh,} Company Secretary will look after work of Project Manager also, till further orders.

3. This order will be effective from Today.

4. This issues with the approval of M.D., BSBCCL, Patna.

o/c ^{G.K.Jha 25/5/13}
(Kamla Kant Jha)
 G.M. (Fin. And Admin.)

Memo No. 419

/Patna, Date- 02/05/2013.

Copy to:-

1. All Concerned Officers/Staffs for information and necessary action.
2. M.D. /C.G.M., BSBCCL, Patna for information and record please.

o/c ^{G.K.Jha 25/5/13}
 G.M. (Fin. And Admin.)